



and implement SharePoint solutions to achieve superior business results. The authors are leading enterprise SharePoint consultants and draw on their unsurpassed experience to focus on the SharePoint features that offer the most real-world value. You'll find practical advice about how to succeed with knowledge management, business intelligence, and process improvement, and how to derive value from new innovations such as social tagging and mashups. The book includes comprehensive, "in the trenches" guidance on planning, architecture, governance, training, and other key issues most SharePoint books ignore. The authors identify success factors, intangibles, and "gotchas," helping you systematically reduce project risk and time-to-value ratio. Learn how to Customize your best portal or collaboration strategy Sustain a portal for continual, measurable value Leverage the new community and social features in SharePoint 2010 Succeed with enterprise content management Streamline business processes with Workflow and Forms Choose the right roles for Web collaboration, search, and Microsoft Office Plan for secure external collaboration Migrate smoothly from SharePoint 2007 Train and communicate for a successful launch Whether you're a business leader, IT manager, architect, analyst, developer, or consultant, this book will help you tightly align SharePoint projects with business strategy to deliver outstanding results.

**Microsoft Office PerformancePoint Services 2010 Unleashed** Tim Kashani 2010-08-13 This is a comprehensive, expert guide to all facets of planning, deploying, managing, and utilizing the brand-new SharePoint 2010 PerformancePoint Services. Authored by business and technical experts and a key member of the Microsoft PerformancePoint Services development team, this book demonstrates exactly how to apply PerformancePoint Services to gain real-time insight into all aspects of business performance. Writing for architects, implementers, developers, and administrators, the authors combine crucial technical information with hands-on insights for success, including a case study that identifies key challenges throughout the project lifecycle. Along the way, the authors bring together realistic, proven techniques for integrating with SharePoint, Microsoft Office, and enterprise data sources. They implement KPIs and scorecards; design effective dashboards; ensure security; administer PerformancePoint Services; present best-practice solutions; and much more. Determine what you want to measure and plan the best ways to measure it Install SharePoint Server 2010 and configure PerformancePoint Services Create effective, easy-to-understand dashboards with the Dashboard Designer Integrate and use multiple data sources including SQL Server, Excel, and SharePoint Build KPIs quickly using the Scorecard Wizard Incorporate indicators and KPIs into scorecard views Utilize PerformancePoint reports including analytic charts and grids, KPI Details, and both Reporting Services and Excel Services reports Build Strategy Maps to visualize sales pipelines, processes, and layouts Secure PerformancePoint data sources, dashboards, and reports Use PerformancePoint APIs to add even more functionality Maintain PerformancePoint Services using SharePoint 2010's tools and settings Streamline PerformancePoint administration with PowerShell and Cmdlets

**Microsoft Excel 2013: Complete** Steven M. Freund 2013-08-21 Introduce your students to the latest that Microsoft Office has to offer with the new generation of Shelly Cashman Series books! For the past three decades, the Shelly Cashman Series has effectively introduced computer skills to millions of students. With Microsoft Excel 2013, we're continuing our history of innovation by enhancing our proven pedagogy to reflect the learning styles of today's students. In this text you'll find features that are specifically designed to engage students, improve retention, and prepare them for future success. Our trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of Microsoft Excel 2013 through experimentation, critical thought, and personalization. With these enhancements and more, the Shelly Cashman Series continues to deliver the most effective educational materials for you and your students. Important Notice: Media content referenced within the product description or the product text may not be

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*Microsoft Excel 2010* Wayne L. Winston 2011 An award-winning business professor and corporate consultant shares the best of his real-world experience in this practical, scenario-focused guide--fully updated for Excel 2010.

*Shelly Cashman Series* Gary B. Shelly 1999-06-01

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